



## Tattooing and Body Piercing

### COVID-19 Prevention Checklist

July 28, 2020

When providing a tattoo or piercing, staff and clients can be in close contact. The virus can spread from respiratory droplets and shared surfaces of a person with COVID-19. This is a summary checklist of **required measures** to reduce the spread of COVID-19. Please review the [Ottawa Public Health COVID-19 Guidelines for Personal Service Settings](#) for more information on how to keep your employees and clients safe. Please note that the requirements under the [Ontario Personal Service Settings Regulation 136/18](#) still apply.

#### A. Staff Health & Screening

- Staff are advised to report illness to their supervisor/manager and to stay home if sick.
- Staff are [screened](#) before starting each shift.
- Staff are advised to go home right away and [self-isolate](#) if they become ill during a shift. Staff are advised to call their Health Care Provider or visit our main [Novel Coronavirus COVID-19 webpage](#) for the latest guidance on next steps.
- Testing is available for all Ottawa residents that suspect they have Covid-19, visit a [Covid-19 Assessment Centre or Care Clinic](#) for testing
- Staff are trained on the proper use of personal protective equipment (PPE), including [putting on](#) and [taking off](#) gloves, masks/face coverings, face shields/goggles, and gowns, if worn.
- Staff must use a mask/face covering at all times while providing services and when in publicly accessible areas within the premise as per the [Temporary Mandatory Mask By-Law no. 2020-186](#). [Learn more on masks and face coverings](#).
- [Masks should be used properly](#) and cleaned or discarded appropriately. Masks should be changed when they become damp or soiled.
- Wearing a mask does not replace other protective measures including physical distancing, hand washing, not touching your eyes, nose or mouth with unwashed hands and self-monitoring for COVID-19 symptoms and staying home if you are sick. Mask use should be combined with these other protective measures.
- Eye protection (face shield/goggles) should be worn by staff as needed.
- Personal protective equipment (PPE) such as gloves, masks/face covering, and eye protection (face shield/goggles) are available on-site for all staff at all times.
- Operators are required to provide and ensure there is adequate PPE for staff.
- Re-usable face shield/goggles are assigned to one staff and cleaned and disinfected between use.
- Staff are trained on proper [hand hygiene and respiratory etiquette](#)

- Staff launder their clothing after each shift or wear a protective cover/gown over clothing and discard or launder after each shift.

## **B. Signage at the Premises**

- Signage for [COVID-19 Health Assessment](#) and the number of clients permitted at one time is posted at the entrance of the premises.
- Clients with [COVID-19 Symptoms](#) and/or who have been in contact with someone with COVID- 19 are not permitted to enter the premises.
- Signage for [hand hygiene and respiratory etiquette](#) is posted at the entrance and throughout the premises.
- Floor stickers and [physical distancing signage](#) are available in high visibility areas to remind clients to keep two metres/six feet apart from others at all times
- [Mask required poster](#) for posting at all public entrances.

## **C. Number of People in the Premises**

- The number of staff and clients is restricted to ensure ease of movement and to maintain two metres/six feet between people.
- Flexible work schedules and staggered lunch and break times are implemented to limit the number of people in the premises at one time.

## **D. Scheduling Appointments**

- Clients are advised that they must use a mask/face covering for the duration of their appointments.
- Clients are [screened](#) for symptoms of COVID-19 by staff when booking appointments.
- Clients are advised that all consultations for a tattoo or body piercing must be done online before coming to the studio. Appointments will be made for providing the service only.
- Client appointments are scheduled by phone or online. Walk-in clients are asked to call from outside the premises to make an appointment.
- For clients who cannot tolerate or are otherwise exempt from a mask/face covering, or its removal is necessary to receive service, the appointment will be made at the end of the day when there are no other clients on-site.
- Waiting areas are not recommended. Clients should be instructed to wait outside of the premises until their scheduled appointment.
- Clients are not permitted to bring guests, including children.
- Records of staff and client contact information (e.g. full name, telephone/email), including date and time at premises, service received are maintained on-site for contact tracing purposes, should the need arise.
- Ensure there is enough time between appointments to provide a thorough cleaning and disinfection/sterilization of equipment and workstations between clients.

## **E. Workstations**

- Workstations and equipment in use must be two metres/six feet apart or equipped with barriers/dividers that are adequate in height to ensure the protection between clients and staff.
- Alcohol-based hand rub (ABHR) with a minimum of 70% alcohol concentration is available at each workstation, and staff and clients are encouraged to use it frequently.
- Magazines, tattoo/piercing books, brochures, decor and other unnecessary items are removed.
- Workstations have their own products and tools and are not shared between staff.

#### **F. Providing Services**

- A mask/face covering must be used by staff and clients at all times, even when physical distancing and barriers/dividers are used.
- All services that tend to a customer's face are permitted (e.g., ear piercing, micropigmentation and microblading)
- Patrons must wear mask/face coverings except while receiving services on an area of their face that would otherwise be covered by a mask/face covering
- In the event a client is unable to tolerate or is otherwise exempt from wearing a mask/face covering, or its removal is necessary to receive service, the service provider should wear a surgical/procedural mask and eye protection (face shield/goggles) for the duration of the service
- Premises has disposable masks available to provide to clients when needed.
- Face-to-face contact with clients is limited as much as possible.
- Clients are not permitted to handle stencils, ink or jewellery. A two metre/six foot distance or a barrier/divider should be used when viewing items.
- Gloves are changed and discarded immediately, and hands are cleaned when a task is changed, and after each client, or more often as necessary.
- Where possible, single-use items are used and discarded immediately after each client.
- Food/beverages should not be supplied to clients at this time, unless in extraordinary circumstances (e.g. tattooing on a client who feels faint). Clients should not bring outside food or beverages into the PSS unless required for a medical condition
- Oxygen bars, bath houses, steam rooms and saunas are not yet permitted to open
- Barriers/dividers are used when the two metre/six-foot distance cannot be maintained.
- Credit/debit/e-transfers with no signature transactions are preferred. ABHR is used before and after each cash transaction.

#### **G. Environmental Cleaning and Disinfection**

- Work surfaces and equipment are thoroughly cleaned with soap and water before disinfection.
- Surface and equipment disinfectants are used after cleaning, and according to the manufacturer's instructions.

- Cleaning/disinfection wipes are only used for surfaces and used according to the manufacturer's instructions.
- Barriers and dividers must be protective and stable enough to be easily cleaned and disinfected.
- Disposable covers are discarded immediately after use. Chairs, head, armrests, squeeze bottles, are cleaned and disinfected between clients.
- Frequent and thorough daily environmental cleaning and disinfection is maintained. This includes high touch surfaces such as phones, computers, pens, cash register, credit card machine and door handles.
- Washroom surfaces are cleaned and disinfected at least twice a day or as often as necessary.

### **More information**

Operators who need support finding personal protective equipment can contact the provincial government for further information at <https://covid-19.ontario.ca/how-your-organization-can-help-fight-coronavirus> or 1-888-777-0554.

For more information, visit our [Novel Coronavirus COVID-19](#) or call us at 613-580-6744.