

# Keyboard shortcuts in Power BI reports

To enter the Power BI report from the main *Daily COVID-19 Dashboard* webpage using a keyboard, press **Tab once** after the “full screen view” link and press **Ctrl + Enter**. A small box will appear in the top left corner of the report. Press **Tab** three times to navigate through the options and you will then be inside the report. From here you can navigate the content of the report using **Tab** and the other keyboard shortcuts enumerated below.

Keyboard shortcuts are helpful for moving around in Power BI reports using a keyboard. When accessing a Power BI report, you can press **Shift + Question mark (?)** to show keyboard shortcuts.

## Keyboard shortcuts

### Commands

Show Keyboard shortcuts

### Shortcuts

Shift + Question mark (?)

### Across the product

Move focus between sections

Ctrl + F6

Move focus forward in section

Tab

Move focus backward in section

Shift + Tab

### Pane navigation

Multi-select

Ctrl + Space

Collapse a single table

Left arrow

Expand a single table

Right arrow

Collapse all tables

Alt + Shift + 1

Expand all tables

Alt + Shift + 9

Open a context menu

Windows context key or Shift + F10

### On visual

Move focus to visual menu

Alt + Shift + F10

Show as table

Alt + Shift + F11

Enter a visual

Ctrl + Right arrow

Enter a layer

Enter

Exit a layer or visual

Esc

Select or unselect data point

Enter or Space

Multi-select

Ctrl + Enter or Ctrl + Space

Right Click

Windows context key or Shift + F10

Show or hide data point tooltip

Ctrl + H

Clear selection

Ctrl + Shift + C

### Slicer accessibility

Slicer control

Ctrl + Right arrow